



Lewes District Council

To all Members of the Employment Committee

A meeting of the **Employment Committee** will be held in the **Telscombe Room, Southover House, Southover Road, Lewes** on **Monday, 08 December 2014** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired

08/12/2014

Catherine Knight
Assistant Director for Corporate Services

Agenda

- 1 Minutes (page 3)**
To approve the Minutes of the meeting held on 21 July 2014 (copy attached)
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent Items**
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972
- 5 Written Questions**
To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)

- 6 Sickness Report (page 14)**
To receive the Report of the HR Manager (Report No 180/14 herewith)
- 7 Accidents to Staff from April to October 2014 (page 20)**
To receive the Report of the Health and Safety Officer (Report No 181/14 herewith)
- 8 Joint Health and Safety Forum Activities from April to October 2014 (page 27)**
To receive the Report of the Health and Safety Officer (Report No 182/14 herewith)

Exclusion of the Public and Press

To consider, under Section 100(A) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Items 9 and 10 on this Agenda as there are likely to be disclosures of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act

- 9 Consideration of Matters Raised by the Employees' Side**
To consider any matters raised by the Employees' Side in respect of the items on this Agenda
- 10 Consideration of Health and Safety Matters Raised by the Employees' Side**
To consider any matters raised by the Employees' Side in respect of Health and Safety
- 11 Date of Next Meeting**
To note that the next meeting of the Employment Committee is scheduled to be held on Monday, 23 February 2015 in the Ditchling Room, Southover House, Southover Road, Lewes commencing at 10.00am

For further information about items appearing on this Agenda, please contact Zoe Downton at Southover House, Southover Road, Lewes, East Sussex BN7 1AB Telephone Lewes (01273) 471600

Distribution: Councillors: M P Chartier; S J Gauntlett; D Gray; E C Merry and A X Smith.

Employees' Side: Mr M Connolly, Mrs S Harvey, Mrs L Plant and Mr G Purdye